Research Specialist

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Department?

2330020 Ctr For Economics Of Human Dev

About the Unit?

Consistently ranked among the top ten social science research universities in the world, the Division of Social Sciences is at the vanguard of inquiry and impact. Whether through the field-defining scholarship of the Chicago Schools in Sociology and Economics, the path-breaking impact of the first graduate international affairs program in the U.S., the creation of interdisciplinary programs in the Department of Comparative Human Development and the John U. Nef Committee on Social Thought, or many other pivotal milestones, the Division has repeatedly transformed the social sciences since its founding in 1930. The Division offers PhD degrees in nine disciplines and Master of Arts degrees in five interdisciplinary fields. The Division also offers a number of joint degrees, and these collaborative initiatives uniquely position the Division to pioneer creative modes of thinking about society’s most complex issues.

Job Information?

Job Summary:

The Center for the Economics of Human Development (CEHD) was developed at the University of Chicago in 2014 to support empirical research in economics in collaboration with other disciplines at the University. CEHD’s mission is to advance knowledge that fosters human flourishing by identifying sources of disadvantage and promoting equality of opportunity, producing empirical and theoretical research that integrates ideas and methods across the social and natural sciences to create rigorous evidence for public policy.

In this role, the Predoctoral Fellow will conduct and support a variety of research projects in human capital, labor economics, and the economics of education. Fellows will gain experience in all aspects of the research process. Tasks will range across the research cycle and will include cleaning and analyzing large datasets, proposing grants for new projects, writing reports or papers, and presenting research.

Learn more about the center at: [https://cehd.uchicago.edu](https://cehd.uchicago.edu).

Responsibilities:

- Clean and describe data, generating graphs, tables, or other summaries
- Program in Stata, Python, R, or Matlab to analyze data using econometric tools
- Collaborate with other fellows and senior researchers to develop economic models for projects
- Write and/or proofread academic papers, reports, and presentations
- Write and/or proofread grants
Train and supervise undergraduate research assistants

Competencies:

- Good oral and written communication skills
- Team-orientation and ability to coordinate work with others
- Knowledge of research techniques in empirical economics
- Analytical and problem-solving skills and an enthusiasm for learning new methods and skills independently
- Attention to detail

**Additional Requirements??**

Education, Experience or Certifications:

Education:

- Bachelor’s Degree in economics or related quantitative fields is required
- A minimum of one year of research experience with quantitative academic research preferred

Experience:

- Experience programming and working with empirical data preferred
- Experience working successfully in stressful environments and problem solving preferred

Technical Knowledge or Skills:

- Proficiency in Stata required
- Proficiency in LaTeX required
- Knowledge of Microsoft Office suite required
- Knowledge of Google Suite required
- Experience with R, Matlab, Python helpful

Required Documents:

- Resume and/or CV
- Reference Contact Information (2 references at minimum)
- Research Statement

NOTE: When applying, all required documents MUST be uploaded under the Resume/CV section of the application.

**Organization:** The University of Chicago - Hyde Park Campus  
**Job Location:** Chicago  
**Job Application Link:** Research Specialist  
**Post Date:** Thursday, May 31, 2018  
**Job Application Deadline:** Sunday, November 25, 2018
Known Job Application Deadline: Yes

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