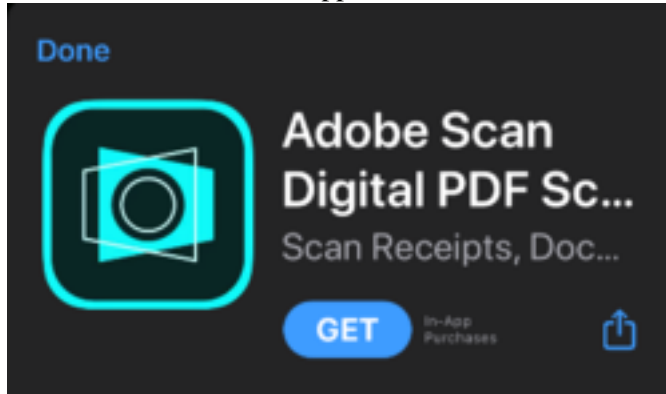


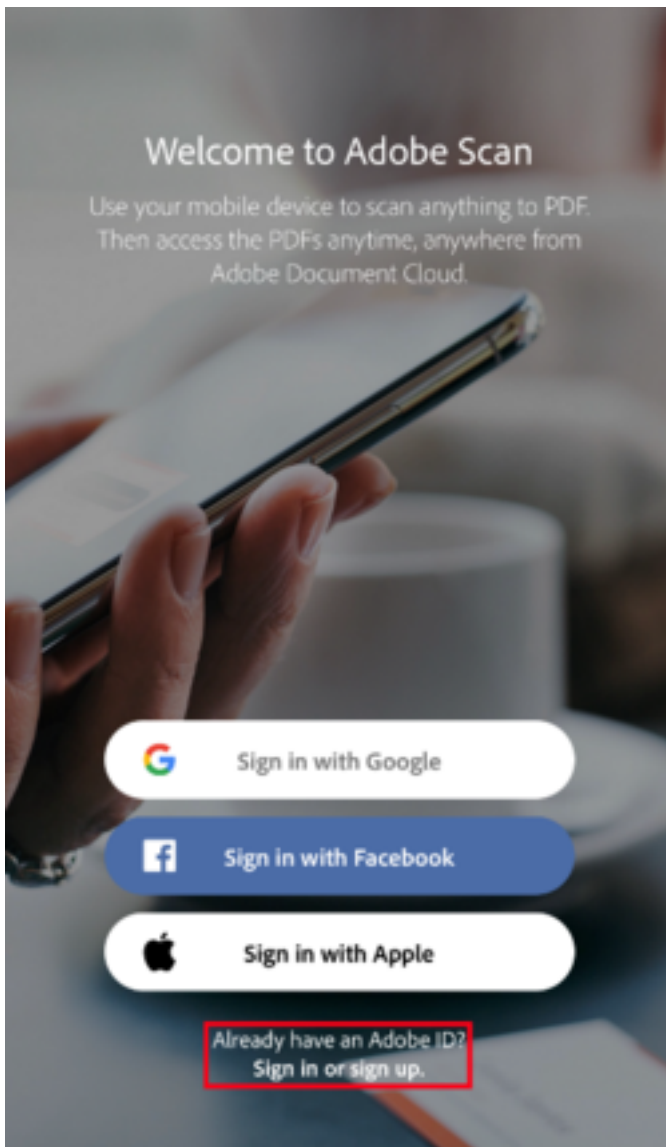
## How to use Adobe Scan on a Smartphone to Create PDFs

Adobe has an app called [Adobe Scan](#) which can create PDFs from a smartphone camera. Steps below.

1. Download and install the app



2. Tap the **Already have an Adobe ID** at the bottom of the screen



3. Sign in using your Yale email address.



# Sign in

New user? [Create an account](#)

Email address

Continue

Protected by reCAPTCHA and subject to the Google [Privacy Policy](#)  
and [Terms of Service](#).

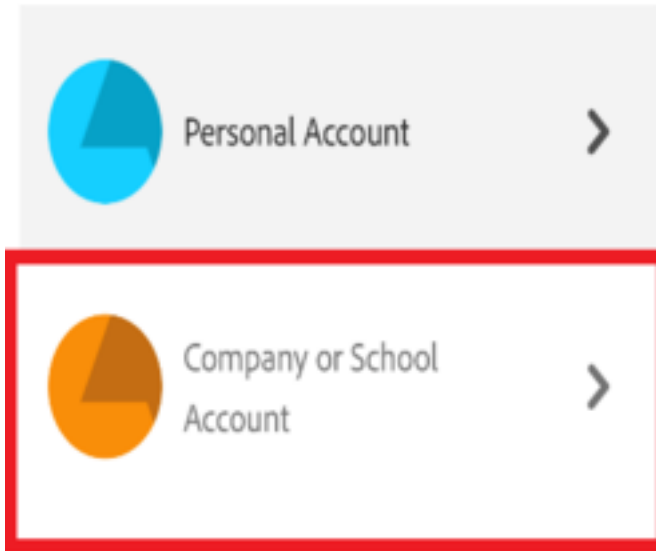
4. Choose the Company or School Account option when prompted to select an account.



## Select an account

Email address

matthew.regan@yale.edu



[Sign in with a different email address](#)

5. Sign in with your Yale NetID and Password when prompted.

## Login required

NetID:

Password:

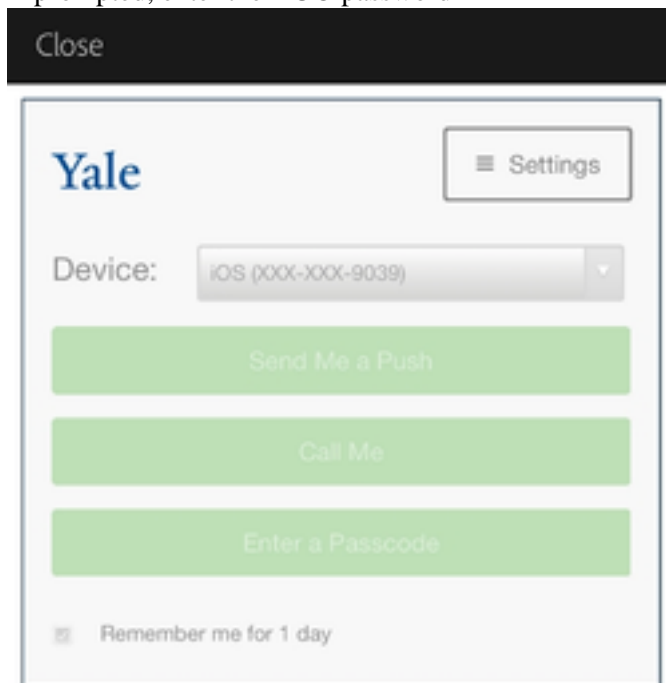
Login

[CAS Login](#)

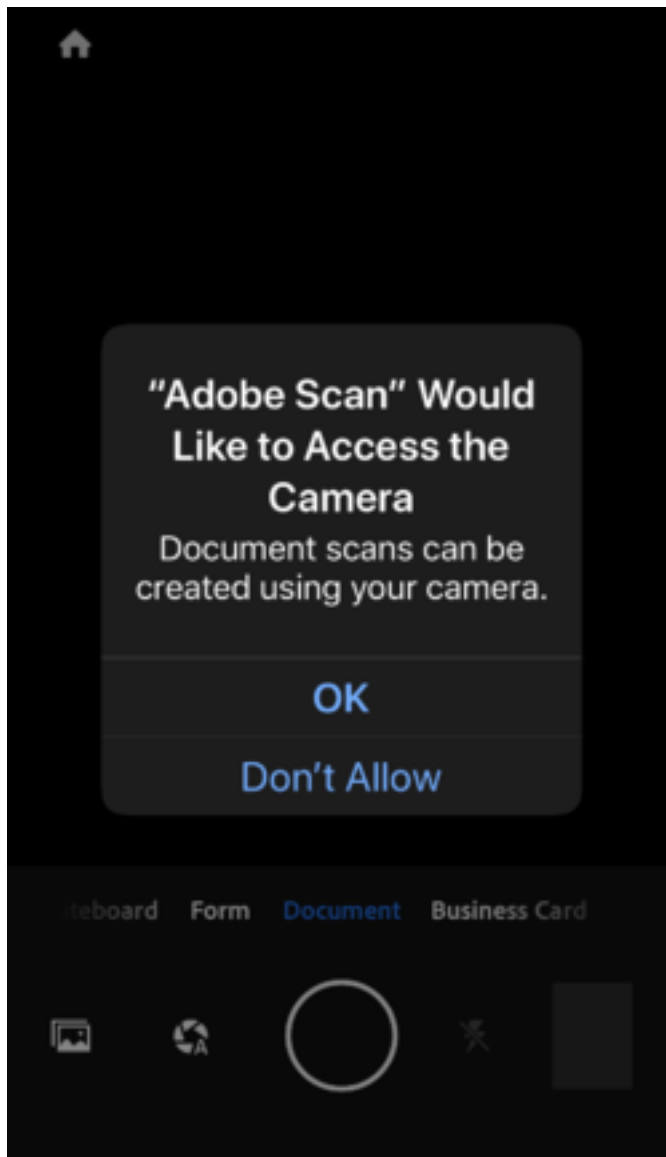
[CAS Logout](#)

[Help with CAS](#)

6. If prompted, enter the DUO password



7. When the app launches the first time, allow Adobe Scan to access your camera



8. Use the app to scan a document with the camera. A blue border will surround the document. Use the border handles to encompass either all or part of the document you want to save.

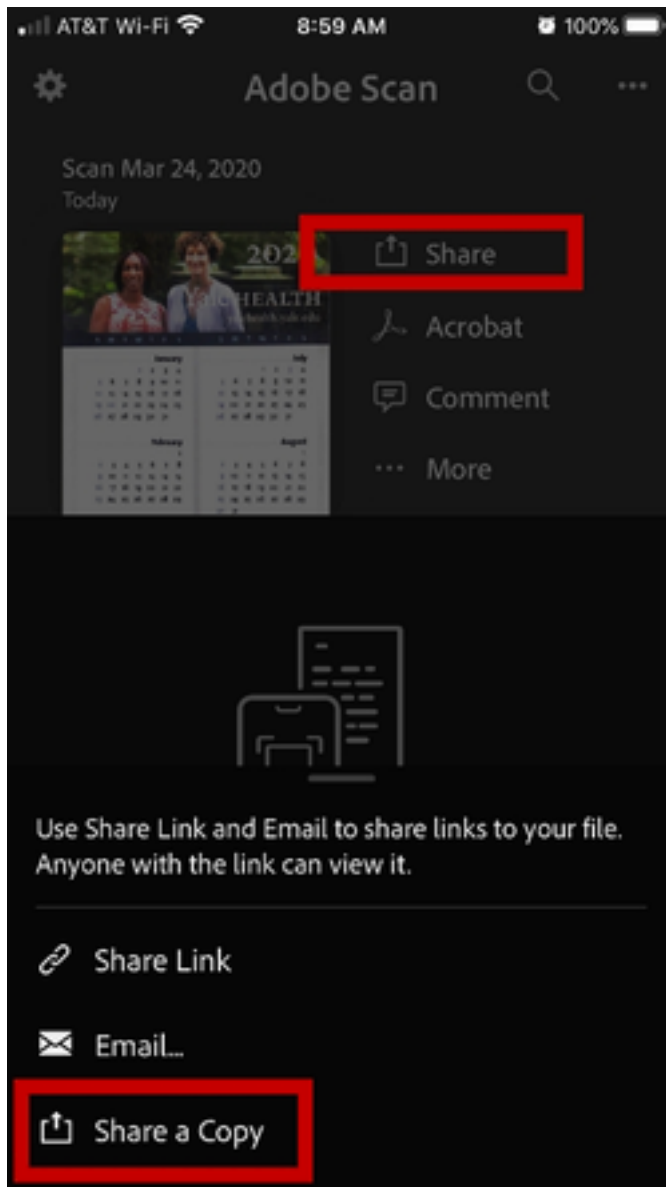


9. Use the icon at the bottom of the screen to edit the picture (e.g., crop, rotate, etc.) and tap Save PDF at the upper right of the screen.

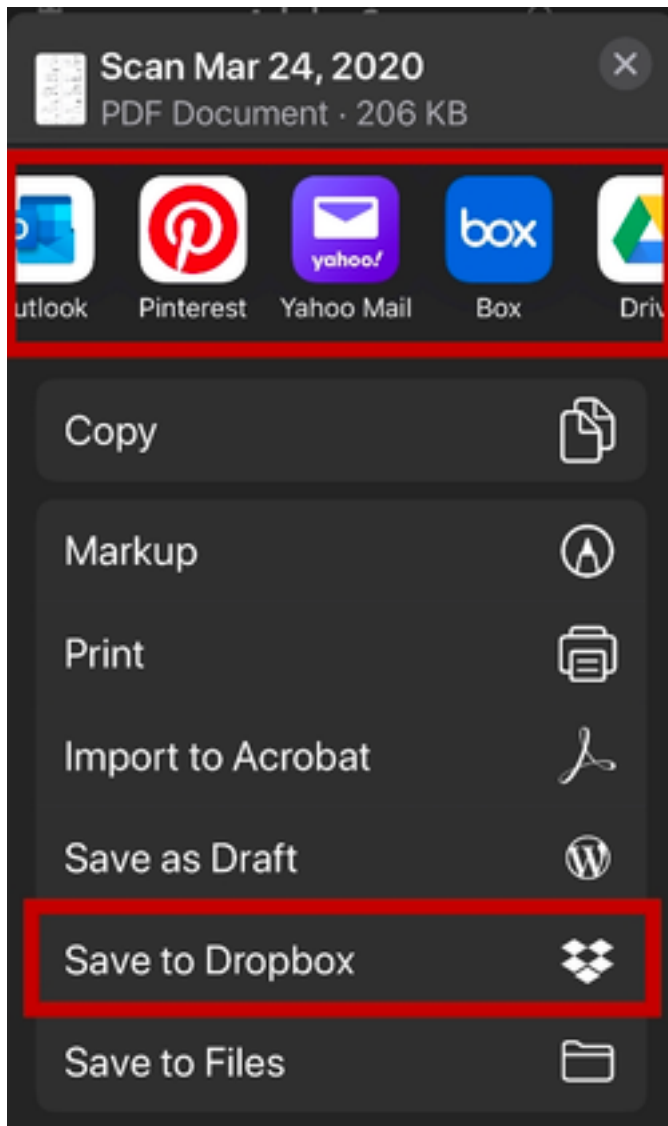


10. Tap the **Share** icon and then the **Share a Copy** icon





11. Select the app you want to use to share/save the document to. Note, you may need to scroll to the right to see additional app icons.



Alternative Scanner Apps:

- [Microsoft Office Lens](#)

**Source URL:** <https://economics.yale.edu/faq/help/how-use-adobe-scan-smartphone-create-pdfs>