

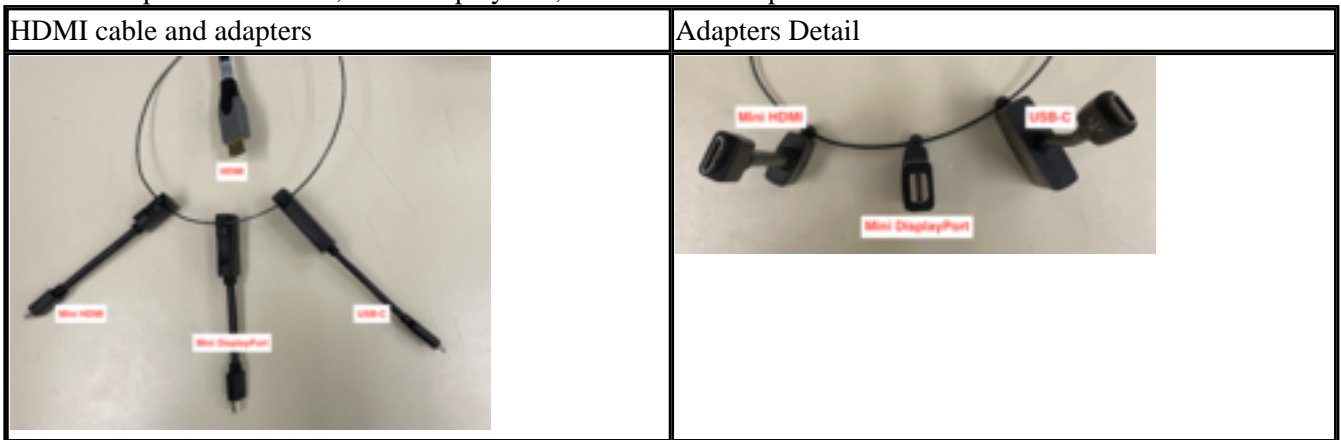
Presenting in 451 College Street B-03 Room (AV Setup)

Room B-03 at 451 College Street comes equipped with a large screen display, a camera, and a microphone array for presenting and hosting Zoom meetings. Below are instructions for connecting a personal laptop to the screen, camera, and microphones with Zoom.

For best results using this system, see [Tips for Using Zoom](#).

Connecting a Personal Laptop to Present

1. Connect the correct video cable adapter to the video port. The main video cable is an HDMI cable, but it includes adapters for USB-C, Mini DisplayPort, and mini-HDMI ports.

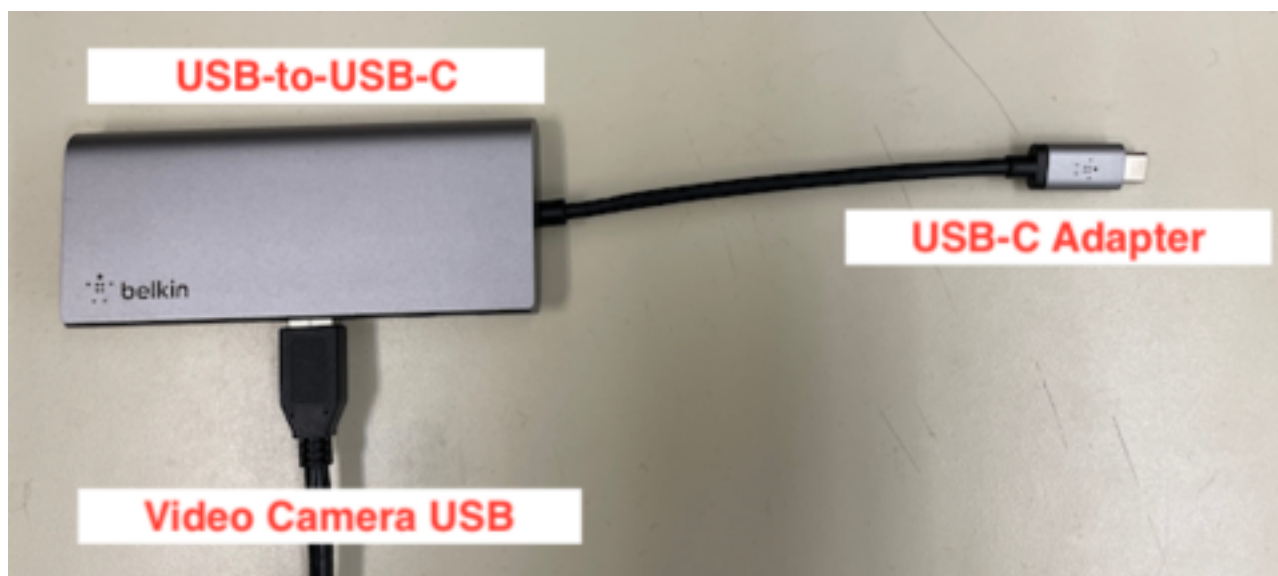


2. Power on the large screen by pressing the power button in the lower left-hand corner of the monitor. The power button will illuminate green when on.

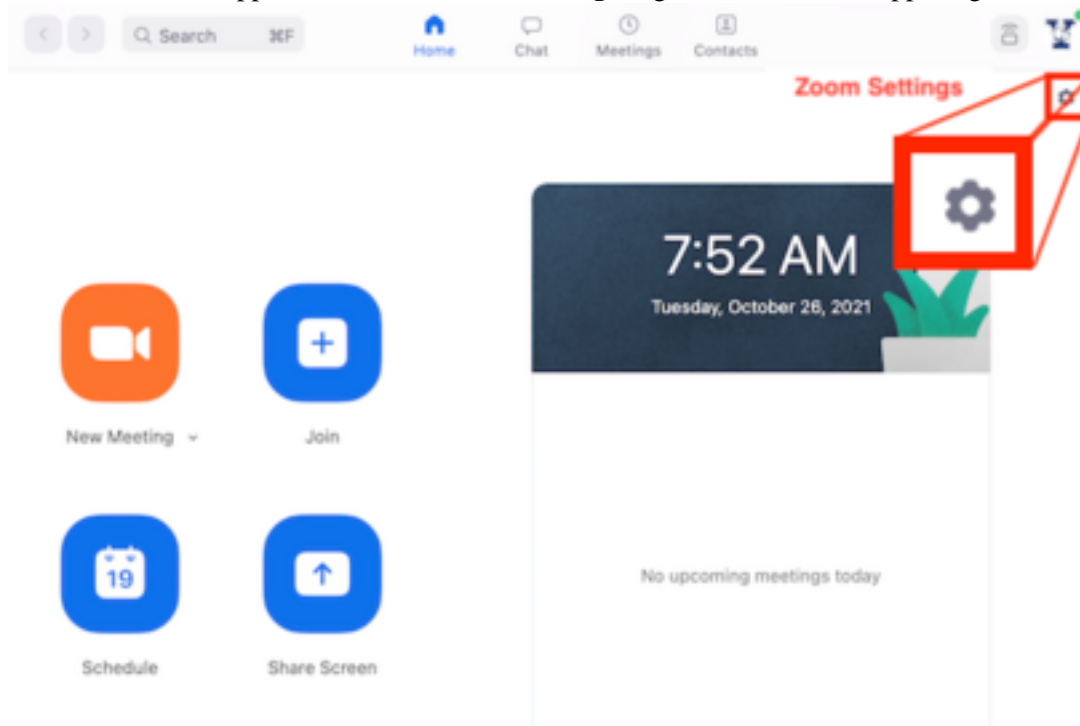


3. If Zoom will be used during a presentation, connect the camera USB cable to a free USB port on your computer. The cable has a USB-C adapter if needed.

Note: Additional USB devices can be plugged into the adapter if extra ports are needed.



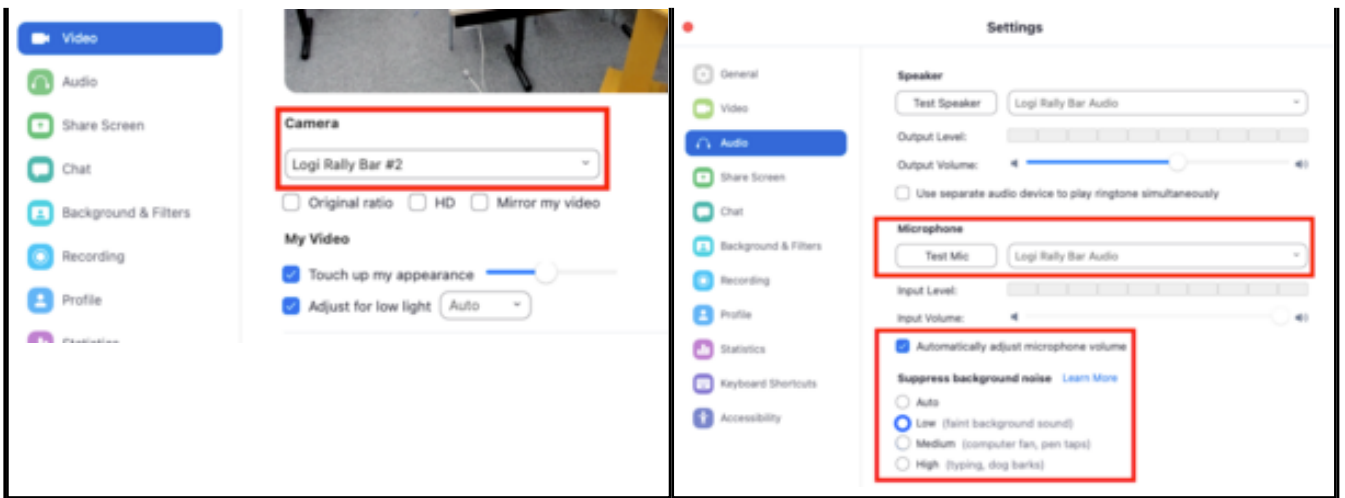
4. Launch the Zoom application and click the **Settings** cogwheel icon in the upper right-hand corner.



5. In the Zoom video and audio settings, select the **Logi Rally Bar** in the respective field.

NOTE: For best performance, the microphone settings should be set to “**Automatically adjust microphone volume**” and Suppress background noise should be set to “**Low.**”

Zoom video settings	Zoom audio settings



Tips for using Zoom

- The presenter should stand under the microphone hanging above the podium at the front of the room.
- Configure Zoom audio settings for best performance.
- Speak loudly, clearly, and enunciate.

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